**Launching into Mission**

Skills Inventory Checklist

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Teaching people about healthcare (local clinics, hospital services, pharmacies); e.g. “How are prescriptions handled?”
* Assist driving someone to a medical appointment.
* Soliciting donations of gifts or gift cards from local vendors or other congregations.
* Managing inventory of donations and determining types of donations needed. Sorting, prepping and pricing of inventory.
* Teaching how our health insurance system works.
* Showing someone what is available for outdoor entertainment, such as festivals, walking areas, public land areas, hiking paths. Going with a family on an outdoor activity.
* Leading / supporting advertising activities.
* Space-planning for a venue, including planning physical logistics for events.
* Working with children to get them involved at the youth center, YMCA, Scouts, and/or other local organizations.
* Teaching financial skills, banking (e.g. how to use checking and savings accounts, credit cards, budgeting, financial planning)
* Refreshments – planning, organizing volunteers/ donations. Managing food and drink.
* Managing budget details for the event
* Helping people learn where to shop for food, what is a CSA, farmers market, etc.
* Taking photos of guests, set-up of the photo area.
* Teaching people where to shop for different items (Walmart/Target, or at a mall).
* Explain how sales work in US stores. How does online shopping work?
* Manning tables at volunteer event (check-in, greeting guests).
* Fundraising with local businesses and forging other local partnerships.
* Identifying accommodations for a family.
* Wrapping presents.
* Providing childcare services or elder support.
* Staffing a child care area (running CORI background checks, coordinating volunteers).
* Working with visitors on safe sanctuary and general safety.
* Hosting a dinner for a local family.
* Assisting people in job-seeking skills (i.e. interviewing, salary negotiations, benefits)
* Serving as a parking-lot attendant.
* Teaching someone about public transportation systems.
* Acting as a coordinator (phone tree) when support is needed by a family.